



**Enhancing Quality of Technology-Enhanced Learning  
at Jordanian Universities, eQTel  
Sustainability Plan Meeting  
Al-Hussein Bin Talal University  
Petra, Jordan  
26-27 October 2015  
Minutes of Meeting**

**Participants**

1	Anaïs Gourdin	ENQA
2	Albert Basart Capmany	AQU
3	Josep Grifoll Saurí	AQU
4	Laia Canals Fornons	FUOC
5	Antoni Martínez Aceituno	FUOC
6	Timo Halttunen	UTU
7	Tero Keva	UTU
8	Satu Annele Hakanurmi	UTU
9	Monica Fasciani	USGM
10	Michela Tramonti	USGM
11	Fatena Marar	MOHE
12	Ahmad Mansour	HEAC
13	Ali Al-Radwan	UoJ
14	Mamoun Dmour	UoJ
15	Fares Smadi	UoJ
16	Adnan Atoum	YU
17	Ameneh Rawashdeh	YU
18	Ahmad Khasawneh	HU
19	Bashar Hammad	HU
20	Mahmaud Al-Rawad	AHU
21	Jarir Nsour	PSUT
22	Ezz Al Dean Al Issa	PSUT
23	Abdallah Al-Zoubi	PSUT

Participants in the meeting were initially welcomed by Professor Abdallah Al-Zoubi, project coordinator, who gave an update on project's progress and achievements so far. Several presentations about the project and the methodologies to achieve its objectives were then given as follows:

**1. Course Design Progress**

- English Skills, Ameneh Rawashdeh and Laia Canals
- Renewable Energy, Bashar Hammad
- Communication Engineering Lab, Jarir Nsour and Mamoun Dmour

Open discussions followed and several decisions have been made:

- Assessing courses by external reviewers to ensure if the content is clear and cover the material,
- Necessity to assess the VLE facilities.
- Courses should follow European Credit Transfer and Accumulation System.



- Place a clear procedure to assigned tutors, mentors and instructors for each course, and how to determine the privileges on the courses.
- Determine the maximum number of student enrolments, and maximum number of instructors for each course in addition to the total number for all courses.
- Grading system should be combatable with the universities grading systems.
- Limitation of VLE and how to increase the interactivity between the instructors and students, and increase the interactive components, such as forum, events, news and quizzes.

## **2. Sustainability Plan**

A proposed sustainability plan of the eLearning Centre was presented by Laia Canals and suggested the execution of several actions that will all be centralised and channelled through the TEL Centre. The sustainability plan will guarantee several actions that will contribute to extend the impact of the EQTEL project beyond the lifecycle of the project itself.

## **3. Framework of QA of TEL**

Bashar Hammad presented a report on the current situation and practices of TEL in Jordan. This was followed by a presentation on the state-of-the-art of TEL in Europe by Monica Fasciani of USGM. The two reports will form the bases of a recommendation report for the framework of QA of TEL in Jordan. The EU report however needs final adjustments and tuning through virtual meetings and during a meeting that should be held by the EU partners in the near future.

A committee was then formed to prepare this latter report consisting of:

- Josep Grifoll, AQU, Chair
- Bashir Al-Zu'bi, HEAC
- Laia Canals, UOC
- Adnan Atoum, YU
- Timo Halttunen, UTU
- Abdallah Al-Zoubi, PSUT

The committee will prepare the framework of QA of TEL in Jordan and submit a report to the consortium for verification by 1 March 2016.