



**Enhancing Quality of Technology-Enhanced Learning
at Jordanian Universities, EQTel
Princess Sumaya University for Technology
Amman, Jordan
Minutes of Meeting
17 May 2016**

A meeting was held at PSUT on 17 May 2016 by Scientific Committee of EQTeL with the following participants:

- Abdallah Al Zoubi, PSUT, Jordan
- Adnan Al-Atoum, YU, Jordan
- Ahmad Khasawneh, HU, Jordan
- Hasan Al Shalabi, AHU, Jordan
- Bashar Hammad, HU, Jordan
- Majed Abu Jaber, JU, Jordan
- Hamza Massad, HEAC, Jordan
- Yazan Abu Yaghi, PSUT, Jordan
- Shouroq Al Halawani, PSUT, Jordan
- Meena Al Dawaher, PSUT, Jordan

Agenda

- Progress and Piloting the Courses.
- Extension of the Project.
- Recommendation for the QA Framework TEL.
- Planning Dissemination Activities.

Progress and Piloting the Course

Each contact person in partner universities gave a summary about offering the pilot courses in the summer semester in their universities as following:

- University of Jordan

Dr. Majed Abu Jaber mentioned that approval to teach the three courses has been obtained, and the university will be offering the courses in the summer semester 2015/2016 as following:

Course Name	No. of Sections	No. of Students
English Course	1	-
Renewable Energy	1	29
Communication Lab	1	-

- Yarmouk University



Dr. Adnan Al-Atoum and Dr. Amneh Rawashdeh mentioned that approval to teach the three courses has been obtained, and the university will be offering the courses in the summer semester 2015/2016 as following:

Course Name	No. of Sections	No. of Students
English Course	3	59 60 59
Renewable Energy	1	20
Communication Lab	1	17

• Hashemite University

Dr. Bashar Hammad mentioned that approval to teach the three courses has been obtained, and the university will be offering the courses in the summer semester 2015/2016 as following:

Course Name	No. of Section	No. of Students
English Course	1	26
Renewable Energy	1	26
Communication Lab	-	-

• Hussain bin Talal University:

Dr. Hassan Al-Shalabi mentioned that there are no courses will be offered at summer semester, but they will be offering the English course on first semester 2016/2017.

• Princess Sumaya University for Technology:

Dr. Abdallah Al-Zoubi and Miss. Shouroq Al-Halawani mentioned that approval to teach the three courses has been obtained, and the university will be offering the courses in the summer semester 2015/2016 as following:

Course Name	No. of Section	No. of Students
English Course	1 section	21
Renewable Energy	2 sections	27 18
Communication Lab	1 section	7

Extension of the Project

Dr. Abdallah Al-Zoubi mentioned that a letter has been sent to EACEA requesting 6-months extension of the project and waiting confirmation and approval.

Recommendation for the QA Framework TEL

Dr. Majed Abu Jaber and Dr. Bashar Hammad prepared the first draft of the “Recommendation for the QA Framework TEL”.

Planning Dissemination Activities

Dr. Abdallah Al-Zoubi suggested that each partner should review the dissemination plan and identify what is needed in terms of material such as banners, brochures, document each activity



including students and employees' activities, meetings, workshops, etc. Dr. Abdallah Al-Zoubi also advised that PSUT all participants keep records for project documentation.

Budget Re-distribution

Dr. Adnan Al-Atoum from Yarmouk University asked to increase Yarmouk University share of staff cost due to the load of designing in delivering the English course. The Project Coordinator suggested to pay for who designed the course and who will teach it. The committee advised to appoint a committee lead by Dr. Al-Atoum and membership of the following:

- Mr. Yazan Abu Yaghi, Financial Manager of the project, PSUT
- Dr. Majed Abu Jaber, University of Jordan
- Dr. Hassan Al-Shalabi, Al Hussein Bin Talal University
- Dr. Ahmad Khasawneh, Hashemite University

With the task of re-distributing staff cost among Jordanian universities.